



MEMORY REIMAGINED
Gender and Intersectionality in Participatory Memory Configuration

Data Management Plan

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1. Data Summary

1.1. Introduction and purpose

This report describes the initial **Data Management Plan** (DMP) for the project **MEMORYREIMAGINED (101061449)**, which is funded by the European Commission through the Marie Skłodowska-Curie Actions (MSCA) as part of the MSCA Postdoctoral Fellowships - Global Fellowships. The coordinator of this DMP, who is also the experienced researcher associated to the funded fellowship, is Dr. Andrea García González from the [Social Anthropology Department](#) and [Institute for Women and Gender Studies](#) at the University of Granada (UGR), Spain (the beneficiary institution).

The purpose of this DMP is to provide a detailed description of the procedures and protocols for the management of the datasets generated during the lifetime of the project. This DMP will describe the main data management principles in terms of data standards and metadata, sharing, archiving, preservation, and security.

This is an alive document that will be updated at regular intervals during the lifetime of the project and be allocated in the institutional repository of the [UGR](#), [DIGIBUG](#), under the name of MEMORYREIMAGINED_01_DMP_V1.0_WP4.pdf **pdf** (see [section 2.1](#) for naming conventions).

1.2. Relevance to project targets

MEMORYREIMAGINED will generate several datasets. The data management will serve to support the project scientific objectives and spread the project results. This research will be of direct interest to diverse target audiences, including policymakers, civil society organizations, the academic community, museum practitioners and those affected by violence in armed conflict-affected territories and social conflict. Research results will be communicated to these audiences through a variety of means. This includes the management of three main data categories:

- 1- **Research objectives.** The datasets associated to this category will allow any potential user to replicate the main scientific results of the project. This includes data gathered from ethnographic fieldwork through participant observation, participatory methods and in-depth interviews, as well as codes to produce and analyze data.
- 2- **Dissemination activities for expert audiences.** The datasets associated to this category will give access to any potential user to those documents summarizing the main scientific results of the project. This includes journal articles for internationally recognised peer-reviewed journals, briefing reports and conference presentations.
- 3- **Communication activities for non-expert audiences.** The datasets associated to this category will give access to any potential user to documents that are part of the communication strategy of the project. Writing pieces are going to be published in non-academic platforms. Presentations in events for distinct non-expert audiences are also going to be part of this dataset.

1.3. Type, origin, format, and quantity of data

MEMORYREIMAGINED aims to investigate the inclusion of gender and intersectionality in participatory initiatives of memory configuration. The participatory ethnography developed in this project entails the use of an innovative combination of qualitative methods, with diverse arts and media selected by participants to explore their creative process of memory configuration. During the lifetime of the project, MEMORYREIMAGINED will generate data coming from participant observation, walking acting as a memory trigger and as a manifestation of memory, arts-based methods used in participatory workshops, and in-depth interviews. Apart from the research objectives, MEMORYREIMAGINED will generate data to disseminate its results to expert and non-expert audiences.

MEMORYREIMAGINED will generate data with different formats that will be accessible using free software. The different formats are presented in the table below.

Type of Data	Description	Format
Compressed data	Apart from saving data storage, compression will be used for packaging files with similar and/or complementary content	.rar (other formats inside)
Data bases and notes	Data produced from fieldwork by the researcher	.odt, .doc, .xls, .pdf
Images	Images produced in fieldwork. Scientific and dissemination purposes.	.jpg, .tiff
Videos	Videos produced in fieldwork. Scientific and dissemination purposes.	.mp4
Music	Music produced in fieldwork. Scientific and dissemination purposes.	.wav
Reports	Scientific, technical, and dissemination purposes	.pdf
Presentations	Scientific and dissemination purposes.	.pdf, .ppt
Paper pre-prints	Green open access according to the H2020 guidelines	.pdf

MEMORYREIMAGINED will create data from distinct origins: fieldwork (participant observations, in-depth interviews and art-based methods), secondary data from different selected literature and document analysis, paper preprints, presentations, journal articles and reports. In the following four tables we summarize in a tentative scheme the different types of datasets that will be generated by MEMORYREIMAGINED linked to the three project work packages presented in [Annex A](#). The total estimated amount of data is around 6GB, with datasets ranging from 10MB to 2000MB.

Work Package 1. Training and Management			
Type of dataset	Origin	Format	Quantity
Career Development Plan (with a description of the hands-on-training and management activities)	Report	.pdf	< 20 MB
Research training on protocols for safety and wellbeing	Report	.pdf	< 20 MB
Reports on field research and results	Report	.pdf	< 20 MB
Financial statement	Report	.pdf	< 20 MB

Work Package 2. Field Research in Colombia and Granada, other Data Collection and Data analysis			
Type of dataset	Origin	Format	Quantity
Primary data from ethnographic methods	Experimental	.odt, .doc, .pdf	< 100 MB
Image files	Computational	.jpg, .tiff	< 500 MB
Video files	Computational	.mp4	< 2 GB
Music files	Computational	.wav	< 500 MB
Codes for data analysis	Computational	.rar (Python, dat)	< 50 MB

Work Package 3. Dissemination and Exploitation			
Type of dataset	Origin	Format	Quantity
DMP (including updates)	Report	.pdf	< 10 MB
Final preprint versions of papers for expert audiences (Estimation: 2 preprints)	Paper preprint	.pdf	< 20 MB

Presentations in international conferences for expert audiences (including talk presentations, videos, and posters)	Presentation	.rar (.pdf, .ppt, .mp4)	< 500 MB
Presentations in internal seminars	Presentation	.rar (.pdf, .ppt, .mp4)	< 500 MB
Presentations in events for non-expert audiences (including talk presentations, videos, and posters)	Presentation	.rar (.pdf, .ppt, .mp4)	< 500 MB
Press articles	Paper preprint	.pdf	< 20 MB
International symposium paper preparations and final report	Report	.pdf	< 20 MB
Briefing report	Report	.pdf	< 20 MB

1.3. Data value

MEMORYREIMAGINED is a form of applied ethnography that foregrounds marginalized memories and contributes to policy and practitioner knowledge of social engagement in memory institutions. It further highlights the potential of memory initiatives to transform social inequality and reduce the continuation of entangled forms of violence. This project addresses the following stakeholders: policymakers, social organizations and scholars working on memory, and sites of memory/museums. MEMORYREIMAGINED advances the fields of feminist anthropology, peace and conflict studies and museum studies, nurturing the interdisciplinary field of memory studies. The outcomes of this three-year project will serve as both precedent and toolkit for participatory approaches to memory Configuration, bringing to European institutions and civil society innovative mechanisms for social inclusion and for the promotion of a culture of peace.

2. FAIR Data

2.1. Making data Findable

To ensure data visibility, the metadata system used for the description of the materials hosted in the [UGR](#) repository, [DIGIBUG](#), is [Dublin Core Qualified](#). This is a metadata initiative adopted by the European repository [OpenAIRE](#). DIGIBUG assigns a unique identifier (handle) to each document and/or dataset, which allows the identification and citation of electronic documents.

Each dataset generated by MEMORYREIMAGINED will be recorded by a dataset Identifier in the general file MEMORYREIMAGINED_DATASET_LIST.pdf, which will be hosted (and regularly updated) in [DIGIBUG](#). The information of each individual dataset will be included in a linked metadata file, which will be updated (if necessary) and will contain the information appearing in the table below.

Contents of a generic Metadata file associated to a given Dataset	
Dataset Identifier	The ID will result from the naming convention provided in the next table
Title of the Dataset	The title of the dataset, which will be easily searchable and findable
Responsible Partner	Partner institution responsible for the creation of the dataset (always UGR)
Work Package	Project work package (<i>e.g.</i> WP2, see work package table in Annex A)
Dataset Description	A brief description of the dataset (<i>e.g.</i> <i>Participatory Workshop 01</i> , specifying the location and date)
Dataset Benefit	What are the benefits of the dataset (<i>e.g.</i> the data will serve to reproduce some particular results and/or perform further analysis)
Dataset Dissemination	Where will the dataset be disseminated (<i>e.g.</i> peer reviewed journal)
Type Format	See table with formats in section 1.3 (<i>e.g.</i> pdf, wav, jpg...)
Expected Size	Dataset size (see size in the work package tables in section 1.3)
Source	How was the dataset generated (<i>e.g.</i> experimental data)
Repository	DIGIBUG
DOI (if known)	The DOI will be entered once the dataset has been deposited
Date of Submission	The date of submission will be added once the dataset has been uploaded on the repository
Keywords	Keywords associated with the dataset (<i>e.g.</i> LGTBIQ, Museum)

Version Number	Version number to keep track of changes (<i>e.g.</i> V1.0)
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The dataset identifier (first field in the previous table) will be created according to the convention presented in the table below. The corresponding metadata file will be named by adding META at the end of the identifier of its linked dataset file. All the metadata files will have extension .dat.

Convention for creating the Dataset Identifier	
Components	Example
Project name	MEMORYREIMAGINED (always)
Two digits chronological number (corresponding to the order of appearance in MEMORYREIMAGINED_DATASET_LIST.pdf)	12
Title of the dataset	BOG-Workshops
Version of the dataset (DIGIBUG will allow to keep several versions)	V1.0
Work Package associated to the dataset	WP1
Format of the dataset	rar
Example dataset file identifier: MEMORYREIMAGINED_12_BOG-Workshops_V1.0_WP1.rar Example metadata file identifier: MEMORYREIMAGINED_12_BOG-Workshops_V1.0_WP1_META.dat	

2.2. Making data openly accessible

The data hosted in the institutional repository [DIGIBUG](#) will be accessible to the complete research community. In this respect, the data generated by MEMORYREIMAGINED does not entail Intellectual Property (IP) rights such as patents, trademarks, or copyrights. The agreement, supervised by [UGR](#)'s [Research Results Transfer Office](#), between the beneficiary institution ([UGR](#)) and the DMP coordinator complies with the [IP-MSCA rules for access rights](#) (royalty-free basis) and results ownership. The data generated will be accessible through the [DIGIBUG](#) website and will be open to any user without restrictions.

In the table below we provide examples of software packages to open and/or use the data generated by MEMORYREIMAGINED for different operating systems (Ubuntu, MacOS, and Windows) and for all the formats. These examples are not unique and the potential user might use other standard packages and/or platforms. At least one of the options for each format is free software based (Ubuntu).

Format	Examples of software (operating system) to open/use them
.rar	Rar original (Ubuntu), The Unarchiver (MacOS), WinRAR (Windows)
.dat	GNU emacs (Ubuntu, MacOS), Notepad (Windows)
.pdf	Adobe Reader (Ubuntu, Windows), Preview (MacOS)
.odt, .doc, .ppt, .xls	OpenOffice (Universal)
JPEG, PNG, TIFF	gThumb (Ubuntu), Preview (MacOS), Adobe Illustrator (Windows)
.mp4, .wav	VLC (Universal)

2.3. Making data interoperable

MEMORYREIMAGINED aims to collect and document all the data generated in a standardized way ([Dublin Core Qualified](#)) to ensure that all datasets, which will be accompanied by the corresponding metadata file, can be interpreted and shared.

In this respect, a metadata file will be created and linked to each dataset. These metadata files will include all the information detailed in the first table of [section 2.1](#) (Contents of a generic Metadata file associated to a given Dataset).

2.4. Increase data re-use

The datasets will be made available for their re-use and be stored in [DIGIBUG](#) without any cost. If datasets are updated, the coordinator of this DMP will be responsible for managing the different data versions, making sure that the latest version is available. The policies adopted by [DIGIBUG](#) concerning licenses, availability periods, and quality are:

1. License.

All materials published in the [DIGIBUG](#) repository incorporate different licenses of the nonprofit organization [Creative Commons](#), in particular, the [Creative Commons 4.0 version of the Non-Commercial-ShareAlike CC BY-NC-SA license](#), which is the one recommended by [OpenAIRE](#). This license allows the reuse of data at the end of the project and the use by third parties.

2. Availability.

The data will remain reusable after the end of the project with no time limitations nor access restrictions, unless embargo or access restrictions are eventually indicated.

3. Quality.

The quality of the datasets is guaranteed by the [DIGIBUG](#) operating software, which performs routine backups and checking of the material hosted.

3. Allocation of Resources

All the datasets generated by MEMORYREIMAGINED will be allocated in [DIGIBUG](#) without costs (neither in the short nor in the long term), time limitation, or access restrictions. In particular, another version of the produced preprints will be uploaded on [Zenodo](#) (an open access research repository). For the [Zenodo](#) version we will use the same preprint title as the one used for the version allocated in [DIGIBUG](#). With this we will ensure and enhance [green open access according to the H2020 guidelines](#).

Dr. Andrea García González, [Social Anthropology Department](#) and [Institute for Women and Gender Studies](#) at the [UGR](#), will be responsible for the data management within the MEMORYREIMAGINED project, in particular for the creation of the DMP and its subsequent updates, and for recording and updating the datasets generated by MEMORYREIMAGINED.

4. Data Security

The [Scientific Documentation Service of the UGR](#), located in [the Library of the Hospital Real](#) (Granada, Spain), coordinates the electronic management of the [DIGIBUG](#) repository. In particular, [DIGIBUG](#) incorporates a program for backup and preservation. In this respect, the MEMORYREIMAGINED datasets hosted in [DIGIBUG](#) will receive the same security treatment as the rest of the documents in this repository. All the responsibilities concerning data recovery and secure storage will go to the [Scientific Documentation Service of the UGR](#), which is in charge of the storing of the datasets hosted in [DIGIBUG](#).

5. Ethical Aspects

The Ethics Summary Report issued by the European Commission for this project (101061449 - 2021) stated that the MEMORYREIMAGINED project was “ethics ready”. The [Research Ethics Committee](#) at UGR also issued a favorable report in relation to the ethical issues in the MEMORYREIMAGINED project on the 19th of July of 2023. A [data protection officer from UGR](#) has been appointed and is being consulted along this project.

MEMORYREIMAGINED adheres to the General Data Protection Regulation, known as Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). It will also be governed by the Spanish Organic Law 15/1999, of 13 December 1999, on the Protection of Personal Data and Royal Decree 994/1999, of 11 June 1999, on security measures for automated files that contain personal data. Colombia, where part of the research will be carried out, is party to the increasingly universal membership of the Council of Europe’s “Convention 108”, which refers to the Council of Europe Convention of 28 January 1981 for the Protection of Individuals with regard to Automatic Processing of

Personal Data (ETS No. 108) and the 2001 Additional Protocol to the Convention for the Protection of Individuals with regard to Automatic Processing of Personal Data, regarding supervisory authorities and transborder data flows (ETS No. 181). This is the only binding multilateral instrument in the field of data protection. This project therefore complies with the ethical principles and international, EU and national law of Spain and Colombia.

ANNEX A Work packages

The table below summarizes the main research objectives, tasks, training, management, and documents associated to each work package of the MEMORYREIMAGINED project (see tables in [section 1.3](#)).

Work Package 1	Training and Management	Person-months: 36
<p>Main Tasks Monitor progress with supervisors; Identify and review (every six months) key areas for researcher career development; Plan and oversee fieldwork logistics, including financial arrangements and ethical approvals.</p>		
<p>Documents to be produced Four Career Development Plan reports: one for the initial document and three updates. Safety and Wellbeing Protocol. Four Research reports on field research. Two reports on financial statement. One Final Report summarizing the results</p>		
Work Package 2	Field Research in Colombia and Granada, other Data Collection and Data analysis	Person-months: 32
<p>Research objectives O1) To explore the experiences of transwomen in the marginalized neighbourhood of Santa Fé, Bogotá, from their involvement in the creation of a communitarian museum, examining the impact of the entanglement of violences and intersectional oppressions on their lives and their practices of resistance; O2) To analyse the transformative potential and the challenges posed by participatory processes of memory configuration through the examination of the creation of a communitarian museum and explore the adaptation of this participatory memory initiative to the context of social urban conflict in the marginalized neighbourhood of Almanjayar in Granada</p>		
<p>Main Tasks Carry out qualitative research; Negotiate access and informed consent; Facilitate workshops; Recruit interviewees among research participants; Data collection during knowledge exchange activities; Interviews transcription; Analyse data using critical analysis, thematic coding and Nvivo software.</p>		
Work Package 3	Dissemination and Exploitation	Person-months: 35
<p>Main Tasks Prepare research findings for communication to multidisciplinary scholars and non-academic audiences; Establish networks with academic and non-academic platforms where to communicate research results.</p>		
<p>Documents to be produced One DMP (with 2 repository updates). Two final preprint papers. Presentations for: three international conferences, two internal seminars, seven events for non-experts. One press article. One European Commission platform article. One briefing report. One international symposium report.</p>		